

3 April 2020

## Barclays PLC (Barclays or the Company)

### Notice of Annual General Meeting

Barclays announces that its 2020 Annual General Meeting (AGM) will be at 1 Churchill Place, London E14 5HP on Thursday, 7 May 2020 at 11:00am.

This is a change of venue from our previous announcement that Barclays would be holding its AGM in Glasgow. In light of the coronavirus (COVID-19) situation and the UK Government's current guidance and restrictions on travel and public gatherings, the decision has been made to move the AGM venue to Barclays' registered office in London.

In addition to this change of venue, regrettably, under current UK Government guidance on social distancing and prohibiting gatherings, it will not be possible for shareholders to attend the AGM in person, and they will not be permitted entry, unless both the coronavirus (COVID-19) situation and the UK Government guidance have changed by the date of the meeting. Barclays very much regrets the need to impose this restriction on attendance as it regards the AGM as an important date in the Company's corporate calendar and an important opportunity to engage with shareholders, but it is important that the Company, its employees and shareholders comply with the law and prioritise the steps needed to slow the spread of the virus.

Ensuring that shareholders are able to vote and to raise questions on the business of the meeting remains a key priority. Information regarding the revised arrangements for voting and submitting questions, together with details of the proposed format of the AGM, is set out in the Notice of AGM.

As set out in the Notice of AGM:

- we strongly encourage shareholders to vote on all resolutions by completing an online proxy appointment form appointing the chairman of the meeting as your proxy;
- any questions on the business of the meeting should be submitted in advance of the AGM by writing to the Company Secretary at [companysecretary@barclays.com](mailto:companysecretary@barclays.com) or [privateshareholderrelations@barclays.com](mailto:privateshareholderrelations@barclays.com) by no later than 11:00am on 5 May 2020 and we will provide written answers to them and, where appropriate, will publish answers to frequently asked questions on the Company's website.

Shareholders should continue to monitor the Company's website and announcements for any updates regarding the AGM.

Barclays would like to thank all shareholders for their co-operation and understanding in these challenging times.

In connection with the AGM, the following documents have been posted or made available to shareholders today:

1. Notice of the 2020 Annual General Meeting; and
2. Proxy forms for the 2020 Annual General Meeting

The Notice of AGM is also available online at [home.barclays/agm](http://home.barclays/agm)

In accordance with Listing Rule 9.6.1, copies of the above documents have been submitted to the National Storage Mechanism and will shortly be available for inspection at <http://www.morningstar.co.uk/uk/NSM>

- Ends -

For further information, please contact:

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**About Barclays**

Barclays is a British universal bank. We are diversified by business, by different types of customer and client, and geography. Our businesses include consumer banking and payments operations around the world, as well as a top-tier, full service, global corporate and investment bank, all of which are supported by our service company which provides technology, operations and functional services across the Group.

For further information about Barclays, please visit our website [home.barclays](http://home.barclays)